

Application for Membership for Palliative Care Australia

In accordance with the PCA Constitution:

- 14) *Organisations having aims consistent with the Objects and Purposes of the Association may apply to become members. Such members of the Association may be:*
- a) National Associations;*
 - b) Affiliate Members.*

In order to determine whether to recommend a body for membership, the PCA Board shall consider the following documentation presented by that body to the PCA CEO:

1. A letter from the President of the body requesting membership of PCA indicating:
 - a) Reasons for requesting membership;
 - b) The contribution to be made to PCA through membership;
 - c) The benefit expected to be received through membership;
 - d) The nature of membership requested;
 - e) An explanation of the similarity of Objects and Purposes to PCA;
 - f) A statement of impeccable reputation, and indication of any reputational risk.
2. The Constitution
3. Most recent set of Audited Accounts and Auditor's Statement
4. Any other material that may better inform the Board's decision, as requested.

The PCA Board will consider any complete application within a timeframe of 12 weeks.

If the PCA Board does not consider the applicant an appropriate member, it shall notify the applicant in writing of its decision.

If the PCA Board does consider the applicant an appropriate member, it shall either call a General Meeting to consider the recommendation (by electronic means if required) or put the recommendation to the next Annual General Meeting. The decision on this timing shall be at the Board's discretion.